



Board of Education

Public Meeting
January 31, 2017



Robert Projansky
Valerie Buccino
Jann Skelton
Mindy Oppen
Mary Mokris
Michael Halik
Linda Freda, Ed.D.

**NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
GRANDVIEW SCHOOL CAFETERIA
January 31, 2017
7:30 P.M.**

AGENDA

- 1. CALL TO ORDER.**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations. (Fire Exits)
- 4. ROLL CALL**
- 5. BOARD PRESIDENT'S REPORT**
- 6. SUPERINTENDENT'S REPORT**

HIB-ITP Report
Demographic Study by Richard S. Grip, Ed.D.
- 7. PUBLIC RECOGNITION**
- 8. ACTION ITEMS**
 - **General Resolutions**
 - G1. Approve payment for teacher training**
 - G2. Approve 2017-2018 district calendar**
 - G3. Approve twelve month 2017-2018 district calendar**
 - G4. Approve enrichment group trip**
 - G5. Approve contract with The Arc**
 - G6. Approve facilities use for North Caldwell Recreation**
 - G7. Approve facilities use for North Caldwell Recreation**
 - G8. Approve assessment for student**
 - G9. Approve SEMI waiver for 2017-2018 year**
 - **Business Resolutions**
 - B1. Approve Public Reorganizational Minutes**
 - B2. Approve January 13, 2017 payroll**
 - B3. Approve January 4, 2017 Hand Check Register**
 - B4. Approve January 18, 2017 Hand Check Register**
 - B5. Approve November 2016 Secretary Treasurer report**
 - B6. Approve November 2016 Board Secretary report**
 - B7. Approve January 31, 2017 payroll**
 - B8. Approve December 2016 Secretary Treasurer report**
 - B9. Approve December 2016 Board Secretary report**
 - B10. Approve submittal of music room renovation and new SGI room at Gould/Mountain Elementary School**
 - B11. Approve December 2016 transfers**
 - B12. Approve January 25, 2017 Hand Check Register**

B13. Approve January 31, 2017 Bills and Claims

• Personnel Resolutions

- P1. Approve FMLA for staff member**
 - P2. Approve child rearing leave for staff member**
 - P3. Approve substitute teacher**
 - P4. Approve tuition reimbursement for Summer 2016**
 - P5. Approve tuition reimbursement for Fall 2016**
 - P6. Approve salary guide movement for staff member**
 - P7. Approve revised contract for staff member**
 - P8. Approve addition to site monitor list**
 - P9. Approve professional development/workshops for staff members**
- 9. OLD BUSINESS**
 - 10. NEW BUSINESS**
 - 11. ADJOURN TO CONFIDENTIAL SESSION (if necessary)**

The next scheduled public meeting of the Board will be held on February 28, 2017 Grandview School Cafeteria.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.



GENERAL RESOLUTIONS

- G1. RESOLVED** that the Board of Education approve payment to **Cerebral Palsy of North Jersey** for training for Proloquo2go and Touchchat in the amount of \$300.00 for **student #'s 8005373 and 8004428.**

Moved:

Seconded:

Yes:

No:

- G2. RESOLVED** that the Board of Education approve the 2017-2018 district calendar.

Moved:

Seconded:

Yes:

No:

- G3. RESOLVED** that the Board of Education approve the 2017-2018 twelve month district calendar.

Moved:

Seconded:

Yes:

No:

- G4. RESOLVED** that the Board of Education approve the enrichment group trip to the Apple store at the Short Hills Mall.

Moved:

Seconded:

Yes:

No:

- G5. RESOLVED** that the Board of Education approve the contract with **The Arc, 123 Naylor Avenue, Livingston, NJ 07039**, for **student #8005392** effective February 22 through June 2017, at a tuition fee of \$305.00 per day for seventy-seven (77) days for a total tuition charge of \$23,485.00.

Moved:

Seconded:

Yes:

No:

- G6. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of North Caldwell Recreation for Flag Football.

Moved:

Seconded:

Yes:

No:

- G7. **RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of North Caldwell Recreation for Explore Science.

Moved:

Seconded:

Yes:

No:

- G8. **RESOLVED** that the Board of Education approve payment to Dr. Platt in the amount of \$625.00 for a psychiatric assessment of **student #8005187**.

Moved:

Seconded:

Yes:

No:

- G9. **WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 school year, and

WHEREAS, the North Caldwell Board of Education desires to apply for this waiver due to the fact that we project having fewer than forty (40) Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the North Caldwell Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Essex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-2018 school year.

Moved:

Seconded:

Yes:

No:

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public Reorganizational Minutes of January 3, 2017.**

Moved:

Seconded:

Yes:

No:

- B2. RESOLVED** that the Board of Education approve the **January 13, 2017, payroll** in the amount of \$333,568.90.

Moved:

Seconded:

Yes:

No:

- B3. RESOLVED** that the Board of Education approve the **January 4, 2017, Hand Check Register** in the amount of \$311.48.

Moved:

Seconded:

Yes:

No:

- B4. RESOLVED** that the Board of Education approve the **January 18, 2017, Hand Check Register** in the amount of \$25.00.

Moved:

Seconded:

Yes:

No:

- B5. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for November 2016.

Moved:

Seconded:

Yes:

No:

- B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of November 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of November 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:

Seconded:

Yes:

No:

- B7. RESOLVED** that the Board of Education approve the **January 31, 2017, payroll** in the amount of \$310,410.53.

Moved:

Seconded:

Yes:

No:

- B8. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for December 2016.

Moved:

Seconded:

Yes:

No:

- B9. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of December 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of December 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:

Seconded:

Yes:

No:

B10. WHEREAS, the Board of Education of North Caldwell, in the County of Essex, New Jersey (the "Board"), desires to proceed with school facilities projects consisting generally of:

Music room renovation and new SGI room at the Gould/Mountain Elementary School

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of North Caldwell, in the County of Essex, State of New Jersey, as follows:

- Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Essex County Executive Superintendent of Schools and the New Jersey Department of Education for approval.
- Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans and Cost Estimates prepared in connection with the Project(s) and the Board further authorizes the submission of same to the Essex County Executive Superintendent of Schools and the New Jersey Department of Education for approval.
- Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the new Jersey Department of Education as applicable to the proposed Project.
- Section 4. This project is being funded as an "other capital project" and will not require state funding and the District is not seeking a Grant.
- Section 5. This resolution shall take effect immediately.

Moved:

Seconded:

Yes:

No:

B11. RESOLVED that the Board of Education approve the **December 31, 2016 Line Item Transfers.**

North Caldwell Board of Education					
LINE ITEM TRANSFERS					
Date: <u>December 31, 2016</u>					
To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-216-101-03-00	SPEECH SALARY	1,000.00	11-000-100-566-03-00	TUITION- PRI. SCH HDCP	(150.00)
11-000-216-320-03-00	PUR PROF ED SVC COM/B/V	2,500.00	11-000-261-420-03-01	CONT SVS BLDG REPAIR DIS	(4,500.00)
11-000-230-100-03-00	TRS. SCH. MONIES:SALARY	125.00	11-000-262-520-03-00	INSURANCE	(1,500.00)
11-000-230-105-03-00	EXEC. SEC. SUPT. SALARY	1,500.00	11-000-262-621-01-01	ENERGY-NATURAL GAS-GLD	(2,500.00)
11-000-230-339-00-00	OTHER PROF SERV	5,000.00	11-000-262-621-01-02	ENERGY-NATURAL GAS-MTN	(6,000.00)
11-000-230-590-03-02	ADVERTISING	2,000.00	11-000-262-621-02-01	ENERGY-NATURAL GAS-GDV	(5,000.00)
11-000-240-103-01-00	PRIN. SALARY GOULD	1,250.00	11-000-262-622-01-00	ENERGY-ELECTRICITY-GLD	(4,500.00)
11-000-240-103-02-00	PRIN. SALARY GRANDVIEW	1,000.00	11-000-262-622-02-00	ENERGY-ELECTRICITY-GDV	(1,500.00)
11-000-240-105-03-00	SUBSTITUTE SECRETARIES	1,500.00	11-000-291-220-03-00	SS/FICA: OTHER	(7,500.00)
11-000-251-100-00-00	CENTRAL OFFICE-SALARIES	8,000.00	11-000-291-241-03-00	PERS/ESSEX CTY PENSION	(7,000.00)
11-000-251-340-00-00	CENTRAL OFF PUR SERV	1,000.00	11-000-291-260-03-06	WORKER'S COMPENSATION	(1,000.00)
11-000-251-580-00-00	CENTRAL OFFICE TRAVEL	200.00	11-000-291-270-03-01	HEALTH BENEFITS	(97,500.00)
11-000-251-890-00-00	CENTRAL OFFICE MISC EXP	500.00	11-000-291-270-03-02	DENTAL	(4,850.00)
11-000-252-110-00-00	TECHNOLOGY ADMIN	900.00	11-000-291-270-03-03	PRESCRIPTION	(17,500.00)
11-000-252-340-00-00	ADMIN INFO TECH PUR SERV	2,000.00	11-110-100-101-02-00	TCHRS SAL: KINDERGARTEN	(3,500.00)
11-000-261-110-03-02	OVERTIME MAINTENANCE	1,000.00	11-120-100-101-00-00	TEACHERS SAL: GRADES 1-5	(18,555.00)
11-000-261-610-03-01	BLDG REPAIR/MAINT DIST	20,000.00			
11-000-261-890-00-00	MISC EXP	80.00			
11-000-262-104-03-00	DIR BLDG/GRND GLD	500.00			
11-000-262-104-03-01	DIR BLDG/GRND GDV	500.00			
11-000-262-105-03-03	MAINT SECRETARY	350.00			
11-000-262-110-04-00	CUSTODIAN SUBSTITUTES	12,000.00			
11-000-262-610-03-05	CUSTODIAN UNIFORMS	300.00			
11-000-266-107-00-00	SECURITY MONITOR SAL	7,000.00			
11-000-270-160-00-00	TRANS TO AND FROM SCHOOL	350.00			
11-000-270-390-00-00	TRANSPORTATION CO-OP FEE	16,000.00			
11-000-270-503-00-00	AID IN LIEU	2,000.00			
11-000-270-515-03-00	TRANSPORTATION: SPECIAL	2,500.00			
11-000-291-250-00-00	UNEMPLOYMENT	35,000.00			
11-130-100-101-01-00	TEACHERS SAL: GRADES 6	33,000.00			
11-190-100-640-01-00	TEXTBOOKS: GOULD	12,000.00			
11-190-100-640-02-00	TEXTBOOKS: GRANDVIEW	12,000.00			
	Total Transfers	183,055.00		Total Transfers	(183,055.00)
					0.00

Moved:

Seconded:

Yes:

No:

B12. RESOLVED that the Board of Education approve the **January 25, 2017, Hand Check Register** in the amount of \$233,659.42.

Moved:

Seconded:

Yes:

No:

B13. RESOLVED that the Board of Education approve the **January 31, 2017, Bills and Claims** in the amount of \$255,911.37.

Moved:

Seconded:

Yes:

No:

PERSONNEL RESOLUTIONS

- P1. RESOLVED** that the Board of Education approve Family Medical Leave for **Shannon Clutterbuck** effective January 31, 2017 to May 4, 2017.

Moved:

Seconded:

Yes:

No:

- P2. RESOLVED** that the Board of Education approve Child Rearing Leave for **Shannon Clutterbuck** effective May 5, 2017 to June 9, 2017.

Moved:

Seconded:

Yes:

No:

- P3. RESOLVED** that the Board of Education approve **Dana Cole** as a substitute teacher for the 2016-2017 school year.

Moved:

Seconded:

Yes:

No:

- P4. WHEREAS**, The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Summer of 2016**:

Name	Course	Semester	School	# of Credits	Amount Paid
Arena, T.	Respect, Educate & Protect	Summer	LMU	1	\$224.10
Castiglia, A.	Own Your Words	Summer	LMU	3	\$404.10
Edwards, J.	Administration & Supervision of Reading Programs	Summer	WPU	3	\$900.00
	Language,				

	Literacy & Learning in a Diverse Society	Summer	WPU	3	\$900.00
Schlachter, M.	Terrorism: Roots, Causes & Diversity	Summer	La Verne	3	\$345.00
	The Vietnam War: History & Conflict	Summer	La Verne	3	\$345.00

Moved:

Seconded:

Yes:

No:

- P5. WHEREAS,** The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Fall of 2016:**

Name	Course	Semester	School	# of Credits	Amount Paid
Brady, J.	Applied Music II	Fall	MSU	3	\$900.00
Edwards, J.	Practicum Teaching Reading	Fall	WPU	3	\$900.00
Schlachter, M.	Creating a Meaningful Classroom Assessment	Fall	La Verne	3	\$345.00
Wozniak, S.	School Based Research	Fall	FDU	3	\$900.00
Veniero, S.	SS & The Arts	Fall	MSU	3	\$900.00

Moved:

Seconded:

Yes:

No:

- P6. **RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members effective February 1, 2017, pursuant to the terms of the negotiated agreement:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Janel Edwards	BA +15	BA +30

- P7. **RESOLVED** that the Board of Education approve the following teacher contract for **Janel Edwards** at a prorated salary of \$51,256.00 (BA +30 Step 5) effective February 1, 2017 to June 30, 2017.

Moved: Seconded:

Yes: No:

- P8. **RESOLVED** that the Board of Education approve **Tara Newman** as a site monitor for the 2016-2017 school year.

Moved: Seconded:

Yes: No:

- P9. **RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Silva, T.	3/14/17	ODD, ASD, ADHD & Mood Disorders	\$199.99	
Kornreich, M.	3/14/17	ODD, ASD, ADHD & Mood Disorders	\$199.99	
Falco, T.	3/13,14,15 /2017	NJSBGA	\$200.00	\$79.36 \$250.00

Moved: Seconded:

Yes: No: